



INVESTOR SERVICE CENTRE  
ITC Limited  
37 J. L.Nehru Road  
Kolkata 700 071, India  
Telephone nos. : 1800-345-8152 (Toll free)  
91 33 22886426 / 0034  
Facsimile no. : 91 33 22882358

**Ref.: Isc/Lost/Exch/48**

6th November, 2019

The Manager  
Listing Department  
National Stock Exchange  
of India Ltd.  
Exchange Plaza  
Plot No. C-1, G Block  
Bandra-Kurla Complex  
Bandra (East)  
Mumbai 400 051

The General Manager  
Dept. of Corporate Services  
BSE Ltd.  
P. J. Towers  
Dalal Street, Fort  
Mumbai 400 001

The Secretary  
The Calcutta Stock  
Exchange Ltd.  
7, Lyons Range  
Kolkata 700 001

Dear Sirs,

**Sub: Loss of Share Certificates**

Pursuant to Regulation 39(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of the Share Certificates in respect of 33390 Ordinary Shares of ₹1/- each of the Company which have been reported lost by the Shareholder on 4th November, 2019.

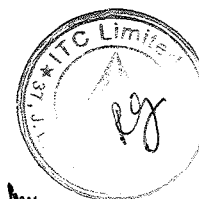
A copy of the letter received from the Shareholder regarding loss of the aforesaid Share Certificates is also enclosed.

Yours faithfully,

(T. Ghosal)  
Asst. Company Secretary

COMPANY NAME ITC LIMITED  
 SOURCE INVESTOR SERVICE CENTRE  
 LETTER REF NO LOST/SHR.EXCH/48 HRS  
 LETTER DATE 06/11/2019  
 DISCREPANCY LOSS SHARES  
 DISCREPANCY SHARES REPORTED LOST/STOLEN/MISPLACED

LEDGER FOLIO NO	HOLDER NAME	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
02/32123	ROSHAN ARDESHIR BHARUCHA ADMN TO EST	000006194	0000012470221	0000012479880	0000000009660
02/32123	ROSHAN ARDESHIR BHARUCHA ADMN TO EST	000072401	0002509659731	0002509664560	0000000004830
02/32124	ROSHAN ARDESHIR BHARUCHA ADMN TO EST	000006195	0000012479881	0000012490820	0000000010940
02/32124	ROSHAN ARDESHIR BHARUCHA ADMN TO EST	000072402	0002509664561	0002509670030	0000000005470
02/32125	ROSHAN ARDESHIR BHARUCHA ADMN TO EST	000006196	0000012490821	0000012492480	0000000001660
02/32125	ROSHAN ARDESHIR BHARUCHA ADMN TO EST	000072403	0002509670031	0002509670860	0000000000830



Any

**RODA JAMASP MEHTA**

10/ Ooranwala CHS, 4<sup>th</sup> Floor,  
Dr. Babasaheb Ambedkar Road, Opp F South BMC Office Parel, Mumbai - 400012  
Email: decoding.equity@gmail.com

2/11/2019

Date: ~~20<sup>th</sup> September~~ 2019.

To  
ITC Ltd.,  
Share Dept.,  
37 J L Nehru Road  
Kolkata, 700 017.

INVESTOR SERVICE CENTRE <b>ITC Limited</b> 37, J. L. Nehru Road, Kolkata - 71 - 4 NOV 2019 <b>RECEIVED</b> CONTENTS NOT VERIFIED
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105145  
105146  
105147

Dear Sir,

Subject: TRANSMISSION OF SHARES in Folio Nos: 02/32123; 02/32124 & 02/32125.  
Total 100170 shares.

Enclosed please find the following documents for the Transmission process.

1. Duly filled and signed Transmission Request Application form as per your format.
2. Notarised Copy of Death certificate of Roshan Ardeshir Bharucha.
3. Self-attested PAN and Aadhaar copies of all beneficiaries.
4. Original No Objection Certificate as per your format on Rs. 100/- NJS duly signed and Notarised by the Legal Heir who wishes to renounce her right.
5. Original Indemnity on Rs. 500/- NJS and Affidavit on Rs.100/- NJS duly signed and Notarised towards Duplicate process.
6. Original cancelled cheque.
7. Banker's signature verification of all Legal Heirs.
8. Notarised copy of the Letters of Administration by the Bombay High Court (Full Set).
9. Request letter for release of Outstanding dividends.
10. Original share Certificates details as mentioned below.
11. Notarised copy of Police Missing Report

Folio No.	Share Certificate no.	Distinctive nos.	No. of Shares
02/32123	233503	8062005177-19966	14490
	157539	3838552233-66722	14490
02/32134	157540	3838566723-83132	16410
	233504	8062019667-36076	16410
02/32135	233505	8062036077-38566	2490
	157541	3838583133-85622	2490

Kindly acknowledge the receipt of the above documents and process the Transmission at an early date and oblige.


Thanking you.

Yours faithfully,

Aspy Sohrab Gotla.

Roda Jamasp Mehta.

  
Jehangir Sorab Gotla.

  
Bapsy Jimmy Bengali.

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